

EURATEX PRIVACY POLICY

EURATEX takes your privacy seriously. This privacy notice explains how we collect, store, use and share your personal data. It also explains how to contact us in the event you want your personal data to be deleted or you have a complaint.

Following the entry into force of the [General Data Protection Regulation](#), if you submit any personally identifiable information to us, you consent and agree that we may collect, use and disclose such personally identifiable information in accordance with this Privacy Notice.

Collection and use of your personal data

EURATEX may collect and use:

- Your name and contact information, including email address and telephone number, job title and company/organisation details.
- In relation to specific projects, specific information including your nationality, geographical location such as city, region, or country; gender, age, sector of employment.
- Your responses to surveys.
- For your registration to certain events, your date of birth, nationality, and ID/Passport.

We may collect and use information in the following cases:

- 1. In general:**
 - We may collect and use your personal data when you contact our staff directly through the email addresses provided on our Site.
 - We may collect and use your personal data when you contact us for the registration to EURATEX events.
 - We may collect and use your personal data when you subscribe to our newsletter and those of our projects.
 - We may collect and use information from cookies on our website. For more information on our use of cookies, please see our cookies policy on our website.
- 2. If you are an external stakeholder seeking information about EURATEX and our activities:**
 - We may collect your name and contact information, including but not limited to name, job title, business/email address and telephone number following the exchange of business cards or when you request orally or in writing to be added to our mailing list.
 - We may use your details to contact you about EURATEX's activities, programmes, projects and events and to organise such activities, programmes, projects and events.

3. If you are an external stakeholder who may have a potential interest in engaging in EURATEX activities:

- We may collect your name and contact information, including but not limited to name, job title, business/email address and telephone number, through publicly available channels.
- We may collect your data and use your details to contact you about EURATEX's activities, programmes, projects and events, and to organise such activities, programmes, projects and events.

Reasons to use your personal data and processing

We process and use your personal information if we have a proper reason for doing so, e.g.:

- to comply with our legal and regulatory obligations;
- for the performance of our contract with you or to take steps at your request before entering into a contract;
- for our legitimate interests or those of a third party, so long as this is not overridden by your own rights and interests;
- where you have given consent such as in the case of specific projects where your data is shared for reporting purposes (for example with the European Commission) and for targeted communications.

Promotional communications and opt-out

We may use your personal data to send you updates (by email, telephone or post) about our services, including EURATEX's activities, programmes, projects and events and to organise such activities, programmes, projects and events.

We will always treat your personal information with the utmost respect and never share it with other organisations for marketing purposes.

You have the right to opt out of receiving promotional communications at any time by contacting us at privacy@euratex.eu.

Share of your personal data

We do not routinely share your data with third parties. We only do so with third parties helping us to deliver our services to you (such as distribution mailing services or event organisers) or with project partners to carry out activities foreseen in the project.

Hold and storage of your personal data

Personal data may be held at our offices (on local servers) but also be stored in servers located outside the EU (cloud storage).

If you would like further information, please contact privacy@euratex.eu.

Retention of your personal data

We will not retain your personal data for longer than necessary for the purposes set out in this notice and to keep records required by law.

At any time, you can exercise your right to be forgotten, and we will delete your personal data from our files.

At any time, you can exercise your right to withdraw your consent.

Data security

At EURATEX, we apply appropriate organisational and technical security measures (e.g. recommended software's updates, firewall, updated anti-virus software and malware detection) to prevent data breaches.

In the event of any data breach, we are legally required to report it to the relevant authorities and to all affected individuals **within 72 hours of the incident**.

Contact us

Please contact us by post, email or telephone if you have any questions about this privacy policy or the information we hold about you.

Our contact details:

EURATEX

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